



**WINCHESTER COMMON COUNCIL
IN REGULAR SESSION
MARCH 10, 2015**

DRAFT

A regular session of the Winchester Common Council was held on Tuesday, March 10, 2015, in the Council Chambers, Rouss City Hall. President Willingham called the meeting to order at 6:01 p.m.

PRESENT: Councilor Evan Clark, John Hill and Corey Sullivan; Vice-President Milt McInturff; City Councilor Kevin McKannan and William Wiley; Mayor Elizabeth Minor; Vice-Mayor Les Veach; President John Willingham (9)

ABSENT: None (0)

MOMENT OF SILENCE – President Willingham led the citizens and councilors in a Moment of Silence.

PLEDGE OF ALLEGIANCE – Mayor Minor led the citizens and councilors in the Pledge of Allegiance.

APPROVAL OF MINUTES

REPORT OF THE MAYOR

Mayor Minor stated she had nothing to report.

REPORT OF THE CITY MANAGER

City Manager Eden Freeman announced the launch of the City's new emergency and non-emergency notification system called Everbridge. She stated since it launched, 320 people have registered already which is a great number in less than a week. She asked the members of Council to register and to encourage their friends and neighbors to register as well. The system is specific to the 22601 zip code so individuals must live or work within the city limits in order to receive notifications. Ms. Freeman stated she wanted to give another shout out to the City's Public Works staff that really took care of the city this past weekend. At some counts, there were 11 inches of snow in the city but the citizens were able to get out and about by Saturday afternoon so they really did a yeoman's job and she is very proud of their work. Ms. Freeman announced the hiring of Kimberly Murray as the new Economic Redevelopment Director who will begin on March 23, 2015. Ms. Murray currently serves as the Economic Development and Planning Manager for the Town of Strasburg. Ms. Murray has previous economic development experience in local and state government in Vermont. Ms. Freeman announced on somewhat of a sad note, Sally Coates, the City's long time Director of the Winchester-Frederick County Convention and Visitor's Bureau, has announced her retirement effective April 3, 2015. Ms. Coates has been with the City for over ten years and served as executive director for five years.

REPORT OF THE CITY ATTORNEY

City Attorney Anthony Williams stated he had nothing to report.

PUBLIC HEARINGS

- 1.1 ~~O-2015-04:~~ Second Reading — AN ORDINANCE TO AMEND ARTICLE IX OF THE WINCHESTER CITY CODE PERTAINING TO ASSEMBLIES, DEMONSTRATIONS, AND PARADES (Item tabled at the February 24, 2015 Regular Meeting)**

2.0 PUBLIC COMMENTS

President Willingham asked if there was anyone wishing to address Council. Seeing none, he closed the public hearing at 6:04 p.m.

3.0 CONSENT AGENDA

- 3.1 O-2015-05:** First Reading – AN ORDINANCE TO AMEND THE WINCHESTER CITY CODE REGARDING LOCAL MEALS AND ADMISSION EXCISE TAXES
- 3.2 O-2015-06:** First Reading – AN ORDINANCE TO AMEND AND REENACT SECTION 18-8-7 OF THE WINCHESTER ZONING ORDINANCE PERTAINING TO FREESTANDING AND BUILDING MOUNTED SIGNS PERMITTED IN THE RO-1 DISTRICT. TA-14-770
- 3.3 R-2015-08:** Resolution that approves of the City Manager's execution of a lease between the City of Winchester and Branch Banking and Trust for Professional Office Space

Vice-Mayor Veach moved to approve the Consent Agenda as presented. *The motion was seconded by Mayor Minor then unanimously approved by voice-vote.*

4.0 AGENDA

5.0 EXECUTIVE SESSION

- 5.1 MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2-3711(A)(7) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF RECEIVING LEGAL ADVICE FROM THE CITY ATTORNEY AND LEGAL CONSULTATION REGARDING THE SUBJECT OF SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY THE CITY ATTORNEY AND MATTERS OF ACTUAL OR PROBABLE LITIGATION AND PURSUANT TO §2.2-3711(A)(1) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF DISCUSSION AND CONSIDERATION OF INFORMATION REGARDING THE SUBJECT OF THE EMPLOYMENT, ASSIGNMENT, PERFORMANCE AND APPOINTMENT**

OF SPECIFIC PUBLIC OFFICERS APPOINTEES, AND EMPLOYEES OF
THE CITY OF WINCHESTER.

Vice-President McInturff moved to convene into executive session at 6:05 p.m. *The motion was seconded by Councilor Clark then unanimously approved by voice-vote.*

Vice-President McInturff moved to reconvene into open session at 7:07 p.m. *The motion was seconded by Vice-Mayor Veach then unanimously approved by voice-vote.*

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
Councilor Clark	Aye
Councilor Hill	Aye
Vice-President McInturff	Aye
Councilor McKannan	Aye
Mayor Minor	Aye
Councilor Sullivan	Aye
Vice-Mayor Veach	Aye
Councilor Wiley	Aye
President Willingham	Aye

President Willingham stated he would entertain a motion to add to the agenda the appointment of Chris Martin, William Pifer, Noah White, and Charles Runion as alternate to the Board of Equalization. *The motion was made by Mayor Minor, seconded by Vice-President McInturff, and unanimously approved by voice-vote.*

Vice-President McInturff moved to approve the appointment of Chris Martin, William Pifer, Noah White and Charles Runion as alternate to the Board of Equalization. The motion was seconded by Mayor Minor then unanimously approved by voice-vote.

6.0 ADJOURNMENT

Vice-President McInturff moved to adjourn the meeting at 7:08 p.m. *The motion was seconded by Councilor Clark then unanimously approved by voice-vote.*